

Directorial Council for SAT[®] School Day Supervisors

Thank you for helping your eligible students test in the familiar surroundings of their own high schools on a school day! We know you have many questions about how to make this exciting opportunity run smoothly and start your student



Planning for Testing Time

Standard timing

Testing takes about 5 hours total for standard test-takers who take the test on weekends. The same is true for SAT[®] School Day testing. Students who take the SAT without accommodations receive:

- Three 5-minute breaks
- Three hours and 45 minutes of testing time (10 sections total)

This adds up to

Planning Guide

Developing Preliminary Room Assignments

Here are some ideas to help you get started on determining what rooms to use for testing:

- Select rooms in one section of the school to minimize disturbances from ongoing classes. Avoid using science rooms, computer labs or rooms with specialized equipment.
- Work with the administration to create a schedule of test-day room assignments for all affected classrooms. Review the schedule of morning classes that would normally meet in the assigned testing rooms:
 - ± Determine which classes primarily contain students who will be testing. For these classes, the school will just need to cancel class for test day and assign the few nontesting students to study hall.
 - ± Determine which classes primarily contain nontesting students or have a mixture of

